



Information Technology Sub (Finance) Committee

Date: THURSDAY, 31 MAY 2018
Time: 1.45 pm
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Deputy Jamie Ingham Clark (Chairman)
Randall Anderson (Deputy Chairman)
Deputy Keith Bottomley
John Chapman
Tim Levene
Jeremy Mayhew
Deputy Robert Merrett
Sylvia Moys
Alderman Andrew Parmley
James Tumbridge

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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 26 March 2018.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
5. **WORK PROGRAMME FOR FUTURE MEETINGS**
Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 11 - 12)
6. **INTERACTIVE DIGITAL SESSION - DEMO OF THE SURFACE HUB AND OFFICE.COM AND INTEGRATING DIARIES**
Verbal report of the Chamberlain

For Information
7. **IT DIRECTOR SUMMARY**
Report of the Chamberlain

For Information
(Pages 13 - 16)
8. **IT DIVISION RISK UPDATE**
Report of the Chamberlain

For Information
(Pages 17 - 20)
9. **GENERAL DATA PROTECTION REGULATION (GDPR) UPDATE REPORT**
Report of the Comptroller

For Information
(Pages 21 - 26)

10. **CHANGE AND ENGAGEMENT APPROACH**

Report of the Chamberlain

For Information
(Pages 27 - 30)

11. **DESIGN, BUILD, SUPPORT AND HOSTING FOR NEW WEBSITE**

Report of the Town Clerk (Director of Communications)

For Information
(Pages 31 - 34)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

15. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 26 March 2018

For Decision
(Pages 35 - 38)

16. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Report of the Town Clerk

For Information
(Pages 39 - 40)

17. **CR 16 INFORMATION SECURITY RISK**

Report of the Chamberlain

For Information
(Pages 41 - 54)

18. **DRAFT PERSONAL ACCESS DEVICE POLICY**

Report of the Chamberlain

For Decision
(Pages 55 - 60)

19. **IT TRANSFORMATION PROGRAMME - UPDATE REPORT**
Report of the Chamberlain
- For Information**
(Pages 61 - 66)
20. **FILE SHARES/ONEDRIVE PERMISSIONS BREACH**
Report of the Chamberlain
- For Information**
(Pages 67 - 70)
21. **MEMBERS' SURVEY RESULTS AND ACTION PLAN**
Report of the IT Director
- For Information**
(Pages 71 - 78)
22. **CITY OF LONDON POLICE IP TELEPHONY UPGRADE**
Report of the Chamberlain
- For Information**
(Pages 79 - 92)
23. **CITY OF LONDON CORPORATION & CITY OF LONDON POLICE IT STRATEGY UPDATE**
Report of the Chamberlain
- For Information**
(Pages 93 - 124)
24. **POLICE IT PROJECTS - UPDATE REPORT**
Report of the Head of Police IT
- For Information**
(Pages 125 - 130)
25. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
26. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**